CORNWALL COUNTY SHORT MAT BOWLING ASSOCIATION

Minutes of the 193rd Management Committee Meeting held via Zoom on Monday 28th September 2020.

Present: Gill Smith, Elise Daniell, Peter Hore, Sandra Worton, Nick Truscott, Nigel Nicholls, John Worton, Rita Hancock, Steve Fletcher, Yolanda Featherstone

193.00 Chairman's welcome:

In the absence of the Chairman, the Vice Chairman opened the meeting at 7.00pm and thanked everyone for attending remotely.

193.01 Apologies for absence:

Chris Roberts

193.02 Approve and sign minutes of the 192nd committee meeting:

The minutes were taken as read and approved by those present. Due to the remote meeting, the minutes were signed by the County Secretary on behalf of the Vice Chairman.

Proposer: Sandra Worton Seconder: Steve Fletcher

193.03 Matters arising from previous meeting:

Minutes from the Special General Meeting held on 24th August 2020 to discuss the ESMBA's Action Plan are still to be drafted for the CCSMBA's records.

193.04 Correspondence:

Email from James Smith (ESMBA Membership Secretary) in response to the Committee's queries regarding affiliations for the current season. The committee were advised that the insurers had agreed to keep the costs the same rather than increasing them by 12% as was the original plan before the pandemic. In addition to this, they have increased their maximum pay out for certain claims from £12500 to £15000. The Membership Secretary also advised that it was his understanding that not renewing a membership from the previous season incurs no penalty however those members, club or county will not be eligible to enter any ESMBA run competition until a renewal is received. Those members will also not be covered by the ESMBA's Personal Accident Insurance until the membership has been renewed. It was the Membership Secretary's understanding that any member who qualified for last season's National Finals will be able to take their place whether they have renewed their membership or not but again they will not be covered by the insurance.

Email from Roger Green (North Yorkshire SMBA Secretary) advising that those who make use of the ESMBA's Insurance Scheme to cover their 3rd party liability, equipment and cash will not be able to renew this unless they comply with the affiliation requirements.

Email from Linda White (ESMBA General Secretary) attaching an updated statement from the Chairman regarding the Government's amendments to the "Rule of Six". Within this update, the Chairman states that "Only clubs affiliated with the ESMBA and having achieved Safe Bowls Status can operate within the Government's guidelines. Clubs not complying with affiliation or Safe Bowls Status will be classed as a social gathering thus bowling illegally. The ESMBA will take disciplinary action against members that return to bowls without Safe Bowls Status". The Management Committee discussed this statement in depth as it would seem to contradict the earlier email from the Membership Secretary. (Copy attached for club records).

Email from Linda White (ESMBA General Secretary) publishing the minutes from the ESMBA'S Management Meeting held on the 8th and 9th February 2020. (Copy attached for club records)

193.05 Treasurer's report:
No report – no transactions since the last meeting

193.06 Membership Secretary's report:
Since our last meeting I have been contacted by one club wishing to affiliate it's members now that they have achieved the Safe Bowls Status to re-open. I will advise them on how to proceed once we have come to a decision later in this meeting.

193.07 Competition Secretary's report:
No report.

193.08 Team Manager's report:
No report.

193.09 Social Secretary's report:
No report.

193.10 Press & Promotion Officer's report:
Although there are no competitions for me to report on at the moment I am still trying to send an updates once a month to keep the CCSMBA in the local press. Hopefully as more and more clubs gain the Safe Bowls Status I will have more to report on as activity increases slowly.

193.11 Area Representatives' report:
Central Area: No report.
East Area: No report.
North Area: No report.
West Area: No report.

193.12 Items for discussion from correspondence (if necessary):
None.

193.13 Any other business:
Review of CCSMBA Affiliation Arrangements: During the Special General Meeting held on the 24th August 2020, the Management Committee agreed to extend the CCSMBA membership period for Club Registrations paid in 2019/20 to 30th April 2021 without a further charge to clubs. Following receipt of the correspondence from the ESMBA, the Management Committee agreed to review the affiliation arrangements for individual membership fees. In line with the current position of the ESMBA, it is expected that a club will affiliate it's members to the ESMBA in order to be eligible for Safe Bowls Status and the ESMBA's Insurance Scheme with the minimum requirement being six members. In addition, any member wishing to renew their Personal Accident Insurance must be an affiliated member of the ESMBA. Therefore it was agreed that a discounted Affiliation Fee of £4.00 per player would be due for the period to 30th April 2021.
Proposer: Peter Hore Seconder: Nick Truscott Unanimously agreed

Back to Bowls Update: The Safeguarding Officer advised that two clubs had been granted their Safe Bowls Status so far with a number of other clubs having forwarded their Risk Assessments for review. One issue that has arisen is that the ESMBA now require a copy of the code of conduct and conditions of play that each club is sending to their members to advise them of the new procedures. Without this code of conduct, the ESMBA are returning the risk assessments to the County Safeguarding Officer until this has been received. Clubs are therefore advised to include this with the submission of their risk assessment to avoid any delay in processing. An example of the code of conduct is enclosed with these minutes. In addition to the code of conduct, the ESMBA also require hall measurements on the sketch of the venue to be submitted for review. Due to issues with opening PDFs, the County Safeguarding Officer has requested that risk assessments are forwarded to her in excel format.

193.14 Date of next meeting:

The next meeting will be held on 9th November 2020 7.00pm via Zoom.

193.15 Close meeting:

With no further business to discuss, the Vice Chairman closed the meeting at 7.55pm.

These are a true record and representation of the minutes taken at the above meeting.

Signed……. (Chairman) Dated…….

Hon: Secretary: Elise Daniell Dated: 11th October 2020